

**BOARD OF DIRECTORS**  
**Annual Board Meeting**  
**September 12, 2018**  
**6:00 PM**  
**High School Media Center**  
**Sigourney, IA 52591**

**Agenda**

**District Vision Statement: Preparing Today's Students for Tomorrow's World.**

**District Mission Statement: In partnership with family, business and community, we will provide quality instruction and progressive curriculum in a secure and challenging environment. All students will have the opportunity to acquire the knowledge, skills, and character to become citizens in a global society.**

**District Goals - Culture of Learning    Culture of Belonging    Culture of Leading**

- I. Call Meeting to Order and Determination of a Quorum**
- II. Approval/Amend Agenda**
- III. Action Items**

**1. Election of Officers**

- a. President
- b. Vice-President
- c. Administer the Oath of Office to President and Vice-President

The President and Vice-President are to be nominated and elected by the board. The board members will cast their ballots and sign their own name to the ballot. The board members will cast their vote by paper ballot to determine the President and then the same process is used to determine the Vice President. The board secretary will collect and read the results of the individuals with the most votes for the President and then the Vice President. Once the President and Vice President have been elected the Board Secretary will administer the Oath of Office. The newly elected President will assume the chair after the oath.

**2. Appointment of Board Secretary/Board Treasure** - The board must appoint a Secretary/Treasure for the 2018-2019 school year. The President will then administer the Oath of Office to that person.

**Recommendation:** Appoint Sue Huls as the District Secretary/Treasurer for the 2018-2019 school year.

**3. Establishing Meeting Date, Time, and Location** – The Board must establish the time and place of the meetings for the upcoming year.

**Recommendation:** Establish the time as 6:00 PM for the board meetings for the 2018-2019 school year to be held at 907 E. Pleasant Valley in the High School Media Center. Regular Board meetings will be held on the 2<sup>nd</sup> Wednesday of the month with the exception of July's meeting being held on the 3<sup>rd</sup> Wednesday of the month.

**4. Name Official Publication** – The Board of Directors must name an official newspaper for the publication requirements for the district each year.

**Recommendation:** Approve the Sigourney News-Review as the official newspaper for the district for the 2018-2019 school year.

**5. Designation of Legal Counsel** – The district employment of legal counsel is pursuant to Iowa Code section 279.37.

**Recommendation:** Appoint Lynch Dallas, P.C. as the district's legal counsel for the 2018-2019 school year.

**6. Committee Membership and Assignments**

- a. Finance Committee (3)
- b. Buildings and Grounds (3)
- c. Negotiations (3)
- d. Policy (3)

**Recommendation:** Appoint the finance, buildings and grounds, negotiations and policy committees to consist of 3 board members each for the 2018-2019 school year.

**7. Keokuk County Conference Board** – The board needs to appoint someone to be on the county conference board each year. This board oversees activities, budgets, and staffing of the assessor's office in Keokuk County. They normally meet once a year in January.

**Recommendation:** Appoint a board member to represent the school district on the Keokuk County Advisory Committee for the 2018-2019 school year.

**8. IASB Delegate Assembly** - The board needs to determine who will represent the district at the 2018 IASB Delegate Assembly on November 14th. The conference will be from November 14-16, 2018 at the Iowa Events Center.

**Recommendation:** Approve a board member to represent the district at the IASB Delegate Assembly.

**9. Official Depository** - The district uses two local banks as our Official Depository of funds. The district deposits the PPEL, SILO, Debt Service and Nutrition funds at County Bank and General, Activity, Management and Trust funds at MidWestOne.

**Recommendation:** Approve County Bank and MidWest One as the district's official depository for the 2018-2019 school year.

**IX. Adjourn**