

**BOARD OF DIRECTORS**  
**Regular Meeting**  
**August 15, 2018**

The Board of Directors of the Sigourney Community School District met in regular session on Wednesday, August 15, 2018 at 6:00 p.m. at the Keokuk County Career Academy ICN Room, Sigourney, IA. Board members present included, Melissa Bird, Allan Glandon, Chuck Moore, and Steven Seeley. Denise Conrad arrived at 6:20 p.m., Mark O'Rourke arrived at 6:41 p.m., and Cody Branstad was absent. Also present: Superintendent Dave Harper, JHHS Principal Shannon Webb, Elementary Principal Deanna Hutchings, Technology Director Kirk Magill, Maintenance Director Don Deutsch, and Business Mgr./Board Secretary Susan Huls.

**Call to Order/Determination of Quorum:** Chuck Moore called the meeting to order at 6:00 p.m. Glandon moved, seconded by Bird to open the meeting. Motion carried 4/0.

**Approve Agenda:** Bird moved, seconded by Seeley to approve the agenda. Motion carried 4/0.

**Good News/Comments from the Board:** Mr. Harper commented that he had received two thank-you's from RAGBRAI participants, and also an invitation to a former Sigourney teacher's 100<sup>th</sup> birthday party. Allan Glandon was also recognized and congratulated on his retirement.

Focus on Education: The principals presented the Iowa Core Report for 2017-2018.

There were no **visitors or guests**. Public correspondence was mentioned earlier under Good News.

**Consent Agenda:** Seeley moved, seconded by Moore to approve the consent agenda to include the minutes from the July 12, 2018 meeting; the financial reports, and the list of bills: General Fund \$132,836.40; Activity Fund \$ 7,879.98; Nutrition Fund \$ 664.05; PPEL Fund \$ 228,649.68. Motion carried 5/0.

After discussion of funding available for the 2018-2019 fiscal year, the board reached a consensus to set the lowest allowable balance for the PPEL and Sales Tax Funds at \$500,000.

No **resignations** or **contracts**.

**Volunteers:** Bird moved, seconded by Glandon to approve Jenny Harter as volunteer cross country coach; Jim Sellers, Aaron Sellers, and Dustin Bensmiller as volunteer football coaches; and Natches Carter as volunteer volleyball coach. Motion carried 5/0.

**Non-Action/Discussion:** Kirk Magill presented an update and demonstration of the security cameras.

**Action Items:** Bird moved, seconded by Moore to approve the TAG Plan as presented for the 2017-2018 school year. Motion carried 5/0.

Glandon moved, seconded by Seeley to approve the SIAC, CTE, and PK Committees as presented for the 2018-2019 school year. Motion Carried 5/0.

Bird moved, seconded by Glandon to approve the City Bus Stops as presented for the 2018-2019 school year. Motion carried 5/0.

Seeley moved, seconded by Moore to approve the Mentoring Plan as presented for the 2018-2019 school year. Motion carried 5/0.

Bird moved, seconded by Glandon to approve the bread bid from Bimbo Bakery and the dairy bid from Anderson Erickson for the 2018-2019 school year. Motion carried 5/0.

Moore moved, seconded by Bird to approve the Professional Development Plan for the superintendent for the 2018-2019 school year. Motion carried 5/0.

Seeley moved, seconded by Bird to approve the first reading of the 300 policy series. Motion carried 5/0.

**Discussion Items/Committee Reports:** Finance met prior to the meeting; Negotiations-no report; Bldgs. & Grounds- will do a walk-through after the meeting; Negotiations- no report; Policy- no report.

**Administrator and Director Reports:** Maintenance director report included in the packet.

Mr. Harper noted that he was discontinuing his cell phone provided by the district, and that the others would be discontinued in the future and possibly be replaced with stipends. In addition, he noted that he will be bidding out propane for Sigourney and Pekin combined.

**Items/Topics for the next board meeting:** There will be a board workshop on September 4, 2018; ISL Timeline will be presented and discussed.

**Adjournment:** Bird moved, seconded by Seeley to adjourn the meeting at 6:58 p.m. Motion carried 6/0.

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Mark O'Rourke, President

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Susan Huls, Secretary