

BOARD OF DIRECTORS
Board Meeting
June 13, 2018
5:00 PM
Keokuk County Career Academy ICN Room
Sigourney, IA 52591

Agenda

District Vision Statement: Preparing Today's Students for Tomorrow's World.

District Mission Statement: In partnership with family, business and community, we will provide quality instruction and progressive curriculum in a secure and challenging environment. All students will have the opportunity to acquire the knowledge, skills, and character to become citizens in a global society.

District Goals - Culture of Learning Culture of Belonging Culture of Leading

- I. Call Meeting to Order and Determination of a Quorum
- II. Approval/Amend Agenda
- III. Good News – Comments from the Board
- IV. Focus on Education -
- V. Welcome Visitors and Receipt of Comments/Letters

(Individuals/community members are allotted 3 minutes to talk to the Board of Directors. Board of Directors cannot take any action on any issue during public comments)

VI. Consent Agenda

1. Secretary's Reports:

- [Minutes](#) -
- [Revenue Summary Comparison General Fund](#)
- [Expense Summary Comparison General Fund](#)
- [General Fund Expense History](#)
- [Monthly Financial Statement General Fund](#)
- [Financial Control Sheet](#)
- [Certified Budget Check](#)
- [VPPEL Bond Issue Update](#)
- [Preliminary 2018-2019 Tax Rates and Adoption Summary](#)
- [General Fund, Management Fund, and PPEL Fund Bills - PrePaid](#)
- [Activity Bills](#) , [Prepaid Activity](#)
- [Nutrition Bills](#) - Report
- [Activity Fund Summary](#)

2. Resignation

3. Contracts/Letters of Intent

[Alan Sellers](#) - JH Head FB coach position

[Bruce Hahn](#) - Asst JH FB Coach position

[Cory VanDenheuvel](#) - Head Wrestling coach

Recommendation: Approve the coaching contracts for Alan Sellers as JH Head Football, Bruce Hahn as Asst. JH Football and Cory VanDenheuvel as Head Wrestling coaches for the 2018-2019 school year.

Brandy Stangl - Brandy was selected to fill the open Special Education position at the elementary.

Recommendation: Approve the hiring of Brandy Stangl as Special Education instructor for the 2018-2019 school year.

Superintendent Contract- The Board of Directors need to review the superintendent's contract and approve any changes.

Closed Session Iowa Code 21.5 1(i) The Board of Directors will hold a closed session to discuss the superintendent's evaluation.

Recommendation: Approve contract for the Superintendent of Schools for the 2018-2019 school year as discussed by the Board of Directors.

4. Transfers

Cassidy Mitchell - She will be transferred from her position in the Food Service Dept. to the library as a General Education Associate.

Recommendation: Approve the transfer of Cassidy Mitchell to the library as a general education associate for the 2018-2019 school year.

5. Volunteers

VII. Non Action Items - Discussion Items

1. [Summer Feeding Program](#)
2. [Flexible Spending - Funds](#)
3. [Iowa Assessment](#)
4. [Student Survey](#)

VIII. Action Items

1. **Handbooks** - The Board of Directors needs to review and approve the following handbooks: [Preschool](#), [PreKinder](#)(new), [Elementary](#), [Secondary](#) , [Alternative](#) and [Coaches'](#) Handbook.
Recommendation: Approve the handbooks for the 2018-2019 school year as presented.
2. **Breakdown Insurance** - This is our annual renewal for our breakdown insurance. The insurance [covers](#) computers, facility, classroom, communication and office equipment which results in a positive impact on the General Fund. We have currently have 52% in claims for items we have turned in for repair. This means we have received back 52% of our insurance premium.
Recommendation: Approve the renewal of the Breakdown Insurance for the 2018-2019 school year.
3. **Fundraisers** - Mr. Crawford has gathered a list of the fundraisers that the school district will conduct for the following school year. We will be able to develop a calendar to ensure we minimize the number of fundraisers going on at any given time. We will have other fundraisers that the board will need to approve at a later date when unique opportunities are presented to the district.
Recommendation: Approve the fundraisers for the spring/summer of 2018 and 2018-2019 school year as discussed.
4. **Nutrition Interfund Loan** - There is a declaratory order that states that loans between funds of a school district must meet three conditions. Those are: official board action, a note be executed between the funds at a current interest rate; and that the loan be repaid by October 1st. The district

would like to authorize Sue to cover the fund balance if we have a negative balance before June 30, 2018.

Recommendation: Approve note being executed at the current interest rate of 1.83% for the interfund loan and the nutrition fund will repay the interfund loan by October 1st.

5. End of Fiscal Year - The district will need to pay late bills coming in after our board meeting and before the end of the FY on June 30th. The board needs to authorize Sue authority to pay bills between the board meeting and June 30th.

Recommendation: Approve authorizing Sue Huls, Business Manager to pay bills through June 30, 2018 and present a detailed summary of those warrants to the board in July.

6. [CenterPoint Energy](#) - We purchase our natural gas through the Iowa Joint Utility Management Program (IJUMP). The program is designed to protect us from market volatility thus providing a greater predictability and budget certainty for our district.

Recommendation: Approve the two year agreement with IJUMP to provide natural gas to the district.

7. Crisis Plan - We have developed a crisis plan to address potential hazards that we may need to navigate in the future. This plan is not complete and will be in a continuous state of development as we improve on our techniques, tactics and procedures. We will be sitting down with staff in the fall to review the plan and its implementation.

Recommendation: Approve the Crisis Plan for the 2018-2019 school year as discussed.

IX. Discussion Items/Committee Reports

1. Board Committee Reports

- A. Finance (Mark, Steve, Cody)
- B. Buildings & Grounds (Chuck, Allan, Steve)
- C. Negotiations (Mark, Denise, Melissa)
- D. Policy (Chuck, Allan, Melissa)

2. Administration and Directors

- A. Superintendent
- B. Business Manager
- C. [Elementary Principal](#)
- D. [JH/SR High Principal](#) , [HS Windows](#),[HS Door](#)
- E. Athletic Director
- F. [Maintenance Director](#)
- G. [Technology Director](#)
- H. Transportation Director
- I. Food Service Director - no report

X. Items/Topics for Next Board Meeting

1. Next Board Meeting - July 11, 2018 - KCCA

XII. Adjourn